

To all undergraduate students taking Computer Science (CS) courses

Dear students,

You should have by now received an email from Prof Ian Holliday concerning the final exam arrangement. We would like to draw your attention to the following additional arrangement specific to online exams of CS courses:

1. Registration with OLEX

All online exams of UG CS courses will be conducted via the HKU's online exam system (OLEX). Please follow the instructions specified in Professor Holliday's email and register on the OLEX system by 2 pm on December 5th. A set of FAQs can be found [here](#).

2. Information on CS course exams.

Please visit the following "[CS exam info page](#)" for the latest information concerning CS course final exams arrangement. Specifically, the web page shows, for each CS course, the format of the assessment, exam date and time, schedule (for non-online-exam assessments), and any supplementary exam materials to be provided (more on the last item shortly).

3. Supplementary files on Moodle

For some CS courses, an exam consists of a question paper (to be obtained via OLEX during the exam) and some supplementary files (to be downloaded by students from the corresponding course' Moodle page BEFORE the exam). Courses whose exams involve supplementary files are indicated in the CS exam info page. For these courses, the supplementary files will generally be made available around 30 minutes before the corresponding exams. Please pay attention to announcements from teachers on the downloading and using of those supplementary files.

4. Video recording

Students taking CS exams are advised to record video of their works as evidence that their exam submissions are done by themselves. For example, a video that (1) clearly shows the face of the student and his/her university ID card, and (2) records the student's work throughout the duration of the exam would serve the purpose of a proof for a written exam. Students do not have to submit their video evidence unless they are requested, and if so, the request will be made by the Department before 21 January 2020. A student who fails to provide such evidence upon request may be required to sit for interview. In case there are technical issues capturing such evidence (e.g., failures in recording during an exam), students are advised to focus on completing their exam first and submit a report on the failures (if requested) after the exam is concluded.

For reference, a video recording demo can be found [here](#).

5. Answer submission

In Prof Holliday's email, it is mentioned that

"For most courses, students will be required to answer the exam questions in a single Microsoft Word file. However, for some courses students will be able to answer the exam questions by hand with the permission of the course examiner. At the end of the exam, these students will be given

time to consolidate all their work into a single PDF or zip file. All students will be asked to upload a single file to OLEX.”

For all CS courses, you are allowed to submit PDF or zip files. Please pay attention to the specific instructions given in the exam papers. A few courses, however, will provide an “answer book” in MS Word file. Students can edit the Word file directly to input their answers. Students can also write their answers on paper, scan/photograph them as images, and import them into the provided Word file.

After submission, please keep the answer file(s) without any modification in case re-submission is necessary.

6. Enquiry

If you have questions concerning the general arrangement of CS exams, please send your questions to exam@cs.hku.hk

Best regards,

Department of Computer Science

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